



STATE OF WASHINGTON  
DEPARTMENT OF HEALTH  
*Olympia, Washington 98504*

**WASHINGTON STATE DEPARTMENT OF HEALTH  
DENTAL HYGIENE EXAMINING COMMITTEE  
MEETING MINUTES  
FEBRUARY 15, 2008**

**MEMBERS PRESENT:** Peter Fox, Public Member, Chairperson  
Judy Morrison, RDH  
Amber Riley-Burns, RDH

**STAFF PRESENT:** Jennifer Bressi, Program Manager  
Joy King, Executive Director  
Jennifer Sommer, Program Representative

**OTHERS PRESENT:** Melissa Johnson, Lobbyist for Washington State Dental Hygienists' Association (WSDHA)  
David Hemion, Assistant Executive Director – Washington State Dental Association (WSDA)

The Dental Hygiene Examining Committee met at 9:00 a.m. on Tuesday, February 15, 2008 at the Department of Health, Point Plaza East, Room 152/153, 310 Israel Rd SE, Tumwater WA 98501.

**OPEN SESSION – 9:00 a.m.**

**1. CALL TO ORDER**

The meeting was called to order at 9:10 a.m. by Peter Fox, chair

**1.1 Introductions**

The audience introduced themselves to the committee.

**1.2 Approval of Agenda**

The agenda was approved with two additions; 2.9 Mandatory Reporting and 6.2 WREB meeting minutes.

**1.3 Approval of November 2, 2007 Meeting Minutes**

The minutes were approved as presented.

## **2. PROGRAM MANAGEMENT REPORT**

Information provided to the committee by the Program Manager.

### **2.1 Status of new committee member recruitment**

Jennifer Bressi announced the resignation of Marilyn Carothers. Ms. Bressi is currently recruiting to fill the vacant position.

### **2.2 Committee member appointment expiration dates**

Peter Fox and Amber Riley-Burns member appointment terms expire on September 30, 2008. A notification will be sent in March to recruit for these appointments. Mr. Fox and Ms. Riley-Burns are eligible for reappointment.

### **2.3 Budget**

Interim operating reports for June 2007 through January 2008 were provided to the committee.

### **2.4 Licensing and Disciplinary Statistics**

Current statistics were provided to the committee. Pending applications appear to be high. After review of pending applications it was determined there was a mistake in calculating the numbers. The total number of pending applications is lower than reported. Dental hygiene discipline cases are low.

### **2.5 Board/Commission/Committee (B/C/C) 2007 survey results – Joy King**

Only one person from the dental hygiene committee completed the survey. Ms. King stressed the importance of completing the survey this upcoming year. The survey results are used to assist in evaluating program staff and executive directors and in making more global decisions that affect all professions.

### **2.6 2008 Meeting Dates**

The proposed 2008 meeting dates were approved. May 16, 2008 and August 8, 2008 meetings will be in Tumwater, WA. The November 7, 2008 meeting will be in SeaTac, WA. At the May meeting the committee will determine who will attend the NERB and CRDTS meetings. The committee asked who is responsible for reimbursing travel costs for out of state meetings. Ms. Bressi will review contracts and provide the committee with travel reimbursement information.

### **2.7 Status of Substitute House Bill (SHB) 1099 implementation**

Jennifer Bressi provided proposed rule language for expanded function dental auxiliaries (EFDAs) and dental assistants (DAs). Ms. Bressi explained the estimated timeline for implementation of these rules. The rules hearing is scheduled for May 1, 2008 during the Dental Quality Assurance Commission meeting.

**2.8 Status of the definition rule - NEW SECTION WAC 246-815-260 Off-site supervision.**

Jennifer Bressi reported that the CR102 was filed on February 6, 2008. The rules hearing is scheduled for April 4, 2008 at 2:00 p.m. The hearing will be at the Department of Health, 111 Israel Rd SE, Room 158, Tumwater, WA. Ms. Bressi encouraged committee members to attend.

**2.9 Mandatory Reporting**

Jennifer Bressi provided proposed rule language for mandatory reporting. The CR102 was filed on February 6, 2008. The rules hearing is scheduled for March 12, 2008 at 9:00 a.m. The hearing will be at the Department of Health, 310 Israel Rd SE, Room 139, Tumwater, WA.

**3. DENTAL HYGIENE DRUG AND LAW (JURISPRUDENCE) EXAM**

Jennifer Bressi presented the draft report by Health Professions Quality Assurance staff regarding the administration of the examination. Ms. Bressi explained the report is being completed for all professions that give a jurisprudence exam in response to the 2007 audit report. The committee reviewed and did not provide any changes. The committee indicated the report was very well done.

**4. WASHINGTON STATE DENTAL HYGIENE EXAMINING COMMITTEE SURVEY**

The committee reviewed survey results received from other states and examination organizations. Using the existing qualifying examination list, each state was reviewed. Several states did not respond to the survey. The committee asked for clarifying information on other states. Ms. Bressi will contact the identified states for more information. The committee will complete their review at the next meeting and determine a list of approved states that require equivalent examinations.

**5. FOLLOW UP FROM PREVIOUS MEETINGS**

**5.1. Status of WAC 246-815-030 – Education requirements for licensure applicants.**

The rule has been codified and is now listed on the legislature website.

**5.2. Presentations from Western Regional Examining Board (WREB) and Central Regional Dental Testing Services, Inc. (CRDTS)**

The committee determined they do not need a presentation from WREB or CRDTS. The committee asked Ms. Bressi to obtain an examiner manual from Council of Interstate Testing Agencies (CITA). The committee would also like to observe the administration of a North East Regional Board (NERB) examination. Ms. Bressi will contact CITA for an examiner manual and NERB to ask if one of our members could observe an exam.

**6. CONSENT AGENDA – CORRESPONDENCE**

The following item(s) and any additional correspondence received or sent in for the committee's information. If separate discussion is desired on an item, a single motion by a DHEC member will place the specific item(s) on the regular business agenda. Otherwise, there will be no discussion.

**6.1 Governor Policy Brief – Health Care: Keeping Patients Safe**

**6.2 WREB Board of Directors meeting minutes**

**7. MISCELLANEOUS REPORTS**

Central Regional Dental Testing Service, Inc. (CRDTS) Executive Steering Committee meeting  
Judy Morrison attended the CRDTS meeting on February 2, 2008 and provided a summary of the meeting.

**8. OTHER OPEN SESSION BUSINESS – (For discussion only)**

**9. FUTURE AGENDA ITEMS**

**9.1** The committee will begin discussing how the results of SHB 1298 will be reported to the legislature. Joy King requested SHB 1298 be broken into sections for the committee so an orderly analysis can be done. The report is due to the legislature by December 1, 2008.

**9.2** Substitute House Bill (SHB) 1099 – Dental Hygiene Examining Committee role for 2012 report. Jennifer Bressi indicated this report is not due until 2012 but we will keep it on future agenda items so it is not forgotten.

**9.3** Review CITA examiner manual

**9.4** Observe a NERB examination

**9.5** Committee Training:

- Briefly review the CD of information;
- Briefly review the website;
- Explain how to access current dental hygiene laws (RCWs) and rules (WACs) on the internet.

**10. ADJOURNMENT**

There being no further business the meeting was adjourned at 11:34 am. The next meeting will be held in Tumwater on Friday, May 16, 2008.

Respectfully Submitted By:

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Jennifer Bressi  
Program Manager

Approved By:

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Peter Fox, Chairperson,  
Public Member